

ROAD TO RECOVERY

Behavioral Health Services

Practicum/Internship Criteria and Requirements

Different universities and colleges have their own requirements for Practicum and Internships for Graduate Students. In addition, Road to Recovery, has a specific set of criteria and requirement of all its clinical interns and practicum graduate Students. Criteria for selection into our program:

1. A minimum of **480 hours (20 hours per week for a minimum of 24 weeks, excluding 2 weeks of orientation)** length of onsite practicum experience according to the requirements set by the degree/school. Preference is given to graduate students with a length of onsite practicum experience of 9 to 12 months.
2. Bilingual candidates, English/Spanish and English/Portuguese are given preference given their ability to provide clinical services to diverse linguistic and cultural populations.
3. Flexibility in scheduling practicum hours. Preference is given to graduate student interns able to be on-call on a short notice. Schedules onsite weeknights 10-9pm; Saturdays 9-1pm; and Sundays 10-4pm.
4. Flexibility in traveling to multiple locations. Preference is given to graduate student interns able to travel to **Gainesville, Forest Park and Smyrna** in that particular order.

Since most candidates are able to travel to our Atlanta and Sandy Springs facilities, those locations are reserved for candidates that meet most of the desired criteria.

5. Ability to produce professionally written reports and clinical documents. Outstanding professionalism and standards of clinical practice including appearance and demeanor with patients and staff.
6. Area of interest in clinical practice:
 - a. Ability to engage in delivering counseling services to a caseload of people (patients/court mandated clients) for whom he/she is the clinician responsible for treatment.
 - b. Ability to have direct client contact working with individual clients conducting clinical interviews, intakes, psychosocial

evaluations, substance abuse evaluations, diagnosis, treatment recommendations and prognosis and also conducting individual psychotherapy.

- c. Preference is given to graduate student interns with experience and/or interest in Behavioral Health and/or Substance Abuse.

Road to Recovery's basic requirements are to:

- Adhere to the APA/NASW Professional Code of Ethics
- Adhere to the HIPPA Confidentiality Rules and Regulations
- Adhere to the RTR **professional dress code – business attire for women / shirt & tie for men**
- Adhere to RTR policies regarding personal telephone calls, U.S. Mail, Social Media and E-Mail
- Adhere to the Practicum work schedule hours for on-site work and credit for practicum hours
- Adhere to professional standards of time recording, attendance and punctuality
- Be courteous and respectful with all staff members as well as patients
- Demonstrate a sense of responsibility and commitment to the clinical practice
- Adhere and Follow the Graduate Student Internship Manual provided by RTR
- **Prepare well written reports documents that demonstrate the education level obtained**

Interns may be terminated from the program for failure to abide by professional standards of practice or following directions per company policy

Interns are able to request permission (with appropriate signed consent) to audio tape their counseling sessions to be utilized in case presentations as part of their practicum experience.

Interns receive a minimum of one hour of individual supervision per week with a licensed mental health professional (LPC / LCSW).

Interns are able to request time off practicum over holidays or for personal reasons with two weeks notice and prior approval by the practicum site and clinical supervisor [and school when applicable].

We appreciate your interest in becoming part of The Road to Recovery, the premier behavioral health practice in the state of Georgia!